Maria Raygoza Beltran

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**EDUCATION**

**The University of Arizona Tucson, Arizona**

*Bachelor of Arts in Psychology with Minor in Sociology* May 2022

* **GPA:**4.0
* **Honors:** Phi Theta Kappa Scholarship – Awarded on Spring 2020 and get renewal every semester
  + Dean’s List with Distinction – Awarded Fall 2020 and Spring 2021
  + Academic Year Highest Academic Distinction – Awarded Spring 2021
* **Relevant Classes taken:** Personality Psychology, Social Psychology, Abnormal Psychology, Health Psychology, Medical Sociology .

**PROFESSIONAL & LEADERSHIP EXPERIENCE**

**Transfer Student Center (On-Campus)** **Tucson, Arizona**

*Transfer Student Assistant* August 2021-Present

* Assist students when questions or concerns arise and act as support system for students.
* Locate resources across campus for students who are not aware of them.
* Responsible for planning events and workshops to promote academic success and personal well-being.
* Answerquestions through email, phone, and one-on-one meetings.
* Provide a clean and safe environment for all students and visitors who wish to come to the center.

**University of Arizona Bookstores (On-Campus)** **Tucson, Arizona**

*Student Rush Customer Service Associate* August 2020 – September 2020

* Ability to manage payment methods.
* Worked in a fast-paced environment and maintained patient and collected.
* Greeted customers and assisting them with their needs.
* Stocked and cleaned to maintain a clean and sanitized workplace.

**Sonic Drive-In**  **Tucson, Arizona**

*Crew Member* March 2018 - June 2019

* Mainly handled drive-thru orders, payment, and service.
* Customer Service- handled complaints, problem solving, and actively worked on customer satisfaction.
* Handled drinks and handing out food orders to customers.

**SKILLS, ACTIVITIES & INTERESTS**

**Languages:** Fluent in Spanish and English; Conversational Proficiency in English and Spanish

**Skills:** Microsoft Office, Adobe Acrobat DC, Google sheets, Google Docs, Google Forms, Google Meets

**Activities:** Current Member of Active Minds and Psi Chi Honor Society

**Interests:** My passions including Advocacy such as helping others who can’t help themselves (such as the elderly) as well as working with children and those who have mental disorders.